

**BOARD OF SELECTMEN
MEETING MINUTES – November 10, 2014**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Dawn Rand, Chairman
Jeff Amberson, Vice Chairman
Leslie Rutan, Clerk
William Pantazis
Jason Perreault

*Pledge of Allegiance

APPROVAL OF MINUTES – OCTOBER 20, 2014 REGULAR MEETING

Selectman Amberson moved the Board vote to approve the meeting minutes of the October 20, 2014 regular meeting as submitted; Selectman Rutan seconded the motion; all members voted in favor.

7:00 p.m. - RITA MATRAIA, MAGGIE KOSOVSKY & ANN TAGGART

Presentation on the Turkey Trot 5K Walk/Run to benefit the Northborough Food Pantry.

Rita Matraia, Maggie Kosovsky and Ann Taggart made a brief presentation to the Board on this year's Turkey Trot 5K Walk/Run to benefit the Northborough Food Pantry. The first Turkey Trot was in 2008 with 30 participants. This year the benefit is expected to draw 250-300 participants.

A discussion ensued between members of the Board, the Police Chief and the presenters regarding the timing and the logistics of the event. Chief Leahy thanked the presenters for their efforts for such a worthy cause, adding that the Police and DPW Departments will be working together to provide assistance for this year's event. He expressed concern with the size of this event and its impact on Town resources next year when the ARHS football game will be hosted in Northborough.

Registration for the Turkey Trot 5K Walk/Run will begin on Thanksgiving morning at 7:30 a.m. at the Zeh Elementary School, 33 Howard Street.

7:15 p.m. - KATHY JOUBERT, TOWN PLANNER
Approval/Execution of Property Deed for Smith Road.

Town Planner Kathy Joubert informed the Board that the Conversation Commission and the Open Space Committee have been working with an individual for the past year regarding his donation of a 4.74 acre parcel of land off of Smith Road for the purpose of preserving additional open space in the Mount Pisgah area. She noted that under Chapter 40, Section 8C, the Conservation Commission accepts the property and the Board of Selectmen approves the acceptance.

Selectman Amberson moved the Board vote to approve and execute the Quitclaim Deed for a parcel of land at Smith Road owned by Barry W. Eager as presented by Town Planner Kathy Joubert; Selectman Rutan seconded the motion; all members voted in favor.

7:10 p.m. - FRED LITCHFIELD, TOWN ENGINEER
Approval/Execution of Drainage Easement for Johnson Avenue pursuant to Article 44 at the 2014 Annual Town Meeting.

Town Engineer Fred Litchfield requested the Board's approval of a Quitclaim Deed for the conveyance of interest in a drainage easement associated with the acceptance of Johnson Avenue at this year's Annual Town Meeting. Endorsement of this Deed will complete the street acceptance procedure.

Selectman Rutan moved the Board vote to approve and execute the Quitclaim Deed for the conveyance of interest in a drainage easement associated with the acceptance of Johnson Avenue pursuant to Article 44 at the 2014 Annual Town Meeting; Selectman Amberson seconded the motion; all members voted in favor.

REPORTS

Jason Perreault

- Congratulated Liam Fitzgerald and his family on his fist bumping with the members of the Boston Bruins team. The video recently went viral and there is talk of Liam being interviewed by ESPN.

William Pantazis

- Noted that Boston Bruins will be honoring Army Specialist Brian Arsenault during tonight's game.
- Thanked everyone for coming out to vote in the recent State Election.
- Attended the Veterans Day Luncheon at the Senior Center.
- Noted that the Interview Committee met with an applicant for the Cultural Council prior to tonight's meeting. See below for appointment.

Leslie Rutan, Clerk

- Attended the Veterans Luncheon at the Senior Center. Thanked Senior Center Director Kelly Burke and her staff for their efforts in coordinating the event.
- Requested that the Town Administrator keep her apprised of any upcoming outreach meetings being held by the Tennessee Gas Company.

Jeff Amberson, Vice Chairman

- Attended the Veterans Luncheon at the Senior Center.
- Noted that the Lincoln Street Elementary School will be holding a luncheon where students can bring a veteran to school for lunch. Extended his appreciation to the School Principal and her administration for organizing this luncheon. Also thanked all school administrators who continue to teach kids about the meaning of Veterans Day.
- Thanked the Boy Scouts for holding their Annual Food Drive.
- Thanked everyone who worked at the polls during the recent State Election.

Dawn Rand, Chairman

- Attended the Veterans Luncheon at the Senior Center.
- Noted the resignation of David Rawlings from the Parks & Recreation Commission. Requested that a letter of appreciation be sent on the Board's behalf.
- Questioned if the Town is exploring options for an electricity aggregation program for residents. Mr. Coderre noted that all municipal facilities are currently covered under an aggregation program administered by the Mass Municipal Association. He added that he understands the renewed interest in this type of program due to increased energy costs being proposed by National Grid. He indicated that he can look into what other small communities are doing, adding that this would be a project that would take a number of resources and significant time.

John Coderre, Town Administrator

- Announced that the students at Assabet Valley Regional Technical High School have completed the garage roof replacement at the Fire Station. Thanked the students for doing such a great job.

APPOINTMENT TO THE CULTURAL COUNCIL

Selectman Pantazis moved the Board vote to appoint Justin Snook to the Cultural Council for a three year term; Selectman Rutan seconded the motion; all members voted in favor.

PUBLIC COMMENTS

None.

APPOINTMENTS TO THE HISTORIC DISTRICT COMMISSION

Mr. Coderre noted that at the September 8, 2014 meeting, the Board voted unanimously to reactivate the 7-member Historic District Commission for the purpose of enforcing the restrictions for the Peter Whitney Parsonage Historic District, as well all other historic districts in Town.

Following an advertisement of the openings on the Historic District Commission, all seven members of the Historical Commission have submitted applications. Mr. Coderre recommended that the members of the Historical Commission be appointed to the Historic District Commission.

Mr. Coderre added that in response to a September 17, 2014 request from the Historical Commission, an article to combine both commissions will be included on the 2015 Annual Town Meeting Warrant. Both commissions will continue to serve separately until that time.

Selectman Pantazis moved the Board vote to appoint the following citizens to the Historic District Commission: Brian Smith, Normand Corbin, Stephen Anderson, Stephanie Stockman, Debra Comeau, Amy Jo White and Bruce Chute; Selectman Rutan seconded the motion; all members voted in favor.

APPROVAL/EXECUTION OF PLOWING AND TREATMENT AGREEMENTS FOR PRIVATE WAYS FOR THE 2014/2015 WINTER SEASON.

Selectman Perreault moved the Board vote to approve and execute the plowing and treatment agreements for the 2014/2015 Winter Season for the following private ways;

Harris Avenue
Maple Lane
37-55 Green Street

Selectman Rutan seconded the motion; all members voted in favor.

EXECUTION OF CEMETERY DEEDS

Selectman Perreault moved the Board vote to execute Cemetery Deeds A954, A955, A956 & A957; Selectman Pantazis seconded the motion; all members voted in favor.

OTHER BUSINESS

None

ADJOURNMENT

Selectman Amberson moved the Board vote to adjourn; Selectman Pantazis seconded the motion; all members voted in favor.

Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. November 10, 2014 Meeting Agenda.
2. October 20, 2014 Meeting Minutes.
3. Information packet – Turkey Trot 5K Walk/Run.
4. Information packet – Smith Road Property Deed.
5. Information packet – Johnson Avenue Drainage Easement.
6. Information packet – Historic District Commission Appointments.
7. Information packet – Plowing and Treatment Agreements.
8. Cemetery Deeds.